



KHATRA ADIBASI MAHAVIDYALAYA

KHATRA, BANKURA, WEST BENGAL.

DEPARTMENT OF EDUCATION

ACADEMIC AUDIT: 2020-21

[KHATRA ADIBASI MAHAVIDYALAYA :: 5 YEAR ACADEMIC AUDIT REPORT :: FOR THE SESSION: 2020-21]

Academic Audit:- Department: Education

Period of Audit: 2020-21



I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

| | | | | | | | | | |
|---|--|--|---|----------------------|---------------------|----------------------|---------------------|----------------------|---------------------|
| 1 | Name of the Department, Website, email and Ph. No. | Department: Education, E-mail id: akinchanpl@gmail.com Phone no: 9333744342 | | | | | | | |
| 2 | Name of the HOD, email & Mob. No. | Name: Akinchan pal E-mail: akinchanpl@gmail.com Mobile No: 9333744342 | | | | | | | |
| 3 | Name of the IQAC Coordinator, email & Mob. No. | Name: Dr. Aloke Bhowmik E-mail: aloke.b05@rediffmail.com Mobile No: 8910120338, 9475623715 | | | | | | | |
| 4 | Year of Establishment/ Year of Affiliation | 2016 | | | | | | | |
| 5 | NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations) | Grade B+ (2.64) Cycle 2, 2016 | | | | | | | |
| 6 | UGC Recognition (2F & 12 B) | YES | | | | | | | |
| 7 | Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system) | 10.00 a.m.-5.00 p.m. (Monday to Saturday) | | | | | | | |
| 8 | No. of Posts Sanctioned for the department: Teaching - Non-Teaching- Supportive Staff - Other if any - (Annexure 1) | | Govt. Approved Sanctioned Teaching Post | | | | | | |
| | | Full time Teacher: | NA | | | | | | |
| | | Govt. approved SACT: | NA | | | | | | |
| | | Invitee Lecturer: | NA | | | | | | |
| 9 | Course wise & Year wise <u>Enrolled</u> Students- strength particulars (Attachment) | No. of Students [General/ Program me] | Year | 1 st year | | 2 nd year | | 3 rd year | |
| | | | | 1 st Sem | 2 nd Sem | 3 rd Sem | 4 th Sem | 5 th Sem | 6 th Sem |
| | | | 2020-21 | 04 | 04 | 05 | 05 | 05 | 05 |
| | Course wise & Year wise <u>Passed</u> Students- strength particulars | | | 04 | 04 | 05 | 05 | 05 | 05 |



| II-CURRICULAR ASPECTS (with Attachments) | Session | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade** |
|---|--------------------------------------|---|--|--------|---------|
| 01 | Departmental Annual Curricular Plans | <p>2020-21</p> <p>The department follows the curriculum and syllabus as prescribed by the affiliating of The Bankura University (BKU). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). Departmental meeting regarding the distribution of the syllabus of the BKU of 1st, 3rd and 5th Semester was held on 19.10.2020 at 2 PM. Via online mode.</p> <p>Departmental meeting regarding the distribution of the syllabus of the 2nd, 4th and 6th Semester was held on 05.05.2021 at 2 PM, Via online mode.</p> <p>Other departmental meetings were held on 05.09.2020, 24.02.2021 and 24.06.2021. PO, CO & PSO were also formulated (Annexure 3).</p> | | | |



| II-CURRICULAR ASPECTS (with Attachments) | | Session | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade* * |
|---|---|---------|---|--|--------|-------------|
| 02 | Departmental Activities and Records of students' and Teachers' participation for the Academic Year. | 2020-21 | <p>Every activity is recorded such as Departmental meetings, Class Tests, etc. Departmental meetings were held on 24.02.2021 24.06.2021 17.10.2020 and 25.05.2021.</p> <p>Internal Examination of Semester I, III, V held on for 1st, 3rd & 5th semester Question will be uploaded on 24.02.2021 and answer will be uploaded through ERP by 02.03.2021 Via online mode.</p> <p>Conducting of Internal Assessment of 2nd, 4th, & 6th Semester, Session 2020-21, Question will be provide on 24.06.2021 Answer will be upload through ERP by 02.07..2021. Practical Examinations were examination suspended due to pandemic (COVID-19) situation.</p> | | | |

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| II-CURRICULAR ASPECTS (with Attachments) | | Session | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade** |
|--|---|----------------|------------------|---|---------------|----------------|
| 3 | Add-on/Certificate Courses completed during Academic Year | 2020-21 | NIL | | | |

| II-CURRICULAR ASPECTS (with Attachments) | | Session | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade** |
|--|--|----------------|------------------|---|---------------|----------------|
| 4 | Plan for introduction of new Add-on/Certificate Courses in Academic Year | 2020-21 | NIL | | | |

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| II-CURRICULAR ASPECTS (with Attachments) | | Session | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade** |
|--|--|----------------|---|---|---------------|----------------|
| 5 | Coverage of Syllabus (Average Percentage) | 2020-21 | Syllabus is covered for all courses of UG program within the stipulated time period. Records are kept in the individual Teacher's Diary. In each semester 100% syllabus is completed. In CBCS system students of the Bankura University of 1 st , 3 rd & 5 th Semester classes began on 02.11.2020 via online, syllabus was completed on 22.02.2021 and classes were dissolved on 27.02.2021. In 2 nd , 4 th , & 6 th , semester online class start from 05.05.2021 Via online mode, syllabus was completed on 26.06.2021 and classes were dissolved on 30.06.2021. | | | |

| II-CURRICULAR ASPECTS (with Attachments) | | Session | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade** |
|--|---|----------------|--|---|---------------|----------------|
| 6 | Maintenance of Student Attendance Registers | 2020-21 | Day to day attendance is recorded in the Student Attendance Registers. | | | |

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| II-CURRICULAR ASPECTS (with Attachments) | | Session | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade** |
|--|--|----------------|------------------|---|---------------|----------------|
| 7 | Feedback forms on Curriculum from students | 2020-21 | NIL | | | |


**** Grade A (Good) / B (Satisfactory) / C (Poor)**

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| III - TEACHING, LEARNING & EVALUATION (with Attachments) | | Year | Statement | Impression / Recommendation / Remark by Academic Advisors | Status | Grade** |
|---|--|-------------|---|--|---------------|----------------|
| 1 | Teaching Diaries & Plans in the Prescribed Formats | 2020-21 | NIL | | | |
| 2 | Co-Curricular Activities (Departmental Level) | 2020-21 | NIL Due to COVID-19 Pandemic. | | | |
| 3 | Degrees offered | 2020-21 | UG programs are run by the department. | | | |
| 4 | Conduct of Internal Examinations-continuous assessment & Mid-Term Test | 2020-21 | <p>Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal Examination of Semester I, III, V held on for 1st, 3rd & 5th semester Question will be uploaded on 24.02.2021 and answer will be uploaded through ERP by 02.03.2021 Via online mode.</p> <p>Practical Examinations were suspended due to COVID-19 Pandemic Situation.</p> <p>Internal Examination II, IV, VI semester Question will be uploaded on 24.06.2021 and answer of IA will be uploaded through ERP within 02.07.2021 Via online mode.</p> | | | |



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| | | | | | | |
|---|---|---------|---|--|---|--|
| 5 | Remedial Classes | 2020-21 | Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. But remedial classes were suspended due to COVID-19 Pandemic Situation. | |  | |
| 6 | Record of Mentoring of students by teachers | 2020-21 | NIL | | | |
| 7 | Result Analysis for the years | 2020-21 | Result analysis is done according to the result sheet provided by the University (Annexure 4). After critical analysis of the results, the students are advised about how to improve in the University examination. | | Annexure 3 in Programme of Action | |

**** Grade A (Good) / B (Satisfactory) / C (Poor)**

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| IV - RESEARCH AND CONSULTANCY (with Attachments) | | Year | Statement | | | | | | Impression/Recommendation/Remark by Academic Advisors | Status | Grade** | | | |
|---|---|---------|--------------------|-----|----------|----------------|-------------|-----|---|--------|---------|-----|--|--|
| 1 | No. of Research Guides in the Department | 2020-21 | Nil | | | | | | | | | | | |
| 2 | No. of Faculty registered for Ph. D | 2020-21 | Nil | | | | | | | | | | | |
| 3 | Number of Major/Minor/Other Research Projects | Year | Major | | Minor | | Others | | | | | | | |
| | | 2020-21 | Nil | | Nil | | Nil | | | | | | | |
| 4 | Number of Research Papers Published in Academic year (Internationals/Nationals Journals) | Year | International | | National | | State Level | | | | | | | |
| | | 2020-21 | NA | | NA | | NA | | | | | | | |
| 5 | Number of Papers Presented in Academic year 2020-21 (International/National/State Level Conference) (attach details) | Year | International | | National | | State Level | | | | | | | |
| | | 2020-21 | Nil | | Nil | | Nil | | | | | | | |
| 6 | Number of Books Published in Academic year 2020-21 (Single Author/Co Author) (attach details)*** | Year | As a Single Author | | | As a Co-Author | | | | | | | | |
| | | 2020-21 | Nil | | | Nil | | | | | | | | |
| 7 | Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level] | Year | Seminars | | | Workshops | | | Training Program | | | | | |
| | | | I | N | S | I | N | S | I | N | S | | | |
| | | 2020-21 | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | | |
| 8 | Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University) | Year | Seminar | | Workshop | | Exhibition | | Project | | | | | |
| | | 2020-21 | Nil | | Nil | | Nil | | Nil | | | | | |
| 9 | Record of Consultancy in Academic year (attach details) | 2020-21 | Nil | | | | | | | | | | | |
| 10 | Record of MOUs in Academic year (attach details) | 2020-21 | Nil | | | | | | | | | | | |

** Grade A (Good) / B (Satisfactory) / C (Poor)



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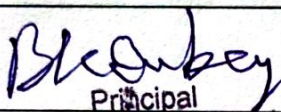

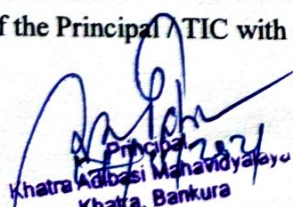
| V - EXTENSION ACTIVITIES (with Attachments) | | Year | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade ** |
|---|---|-------------|------------------|---|---------------|------------------------|
| 1 | Record of Subject/Department Related Extension Activities (attach details) | 2020-21 | NIL | | | |
| 2 | Field Visit (attach records) | 2020-21 | NIL | | | |
| 3 | Industry Visit (attach records) | 2020-21 | NIL | | | |
| 4 | Any Other Club (attach records) | 2020-21 | NIL | | | |
| 5 | Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records) | 2020-21 | NIL | | | |

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Recommendation/Suggestions by Academic Advisors

| Sl No | Suggestions for improvement /progress of the department | Sheet attached | | |
|-------|---|----------------|---|------|
| 1 | | Sl No | Signatures of Academic Advisor with designation | Seal |
| 2 | | 1 |  Principal | |
| | | 2 | Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura | |
| 3 | | 3 | | |
| |  Signature of the HOD with date 17/4/2024 Head Department of Education Khatra Adibasi Mahavidyalaya | | | |
| | Signature of the Principal / TIC with date  Principal Khatra Adibasi Mahavidyalaya Khatra, Bankura | | | |


 Coordinator 17/4/2024
 IQAC
 Khatra Adibasi Mahavidyalaya
 Khatra : Bankura


 Principal 17/4/2024
 Khatra Adibasi Mahavidyalaya
 Khatra, Bankura



Declaration by the Principal / TIC

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 17/11/2021

Signature of Principal / TIC
Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura
17/11/2021



Annexure 1: Staff Pattern of Department of Education

| Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph. D./ M. Phil. etc.,) | | | | | |
|---|--------------------------|------------------------------|---|----------------------------|---|
| Name | Qualification | Designation | Specialization | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
| Akinchan Pal | M.A. (Education), M. Ed. | SACT-II (w.e.f. 01.01.2020.) | Inclusive Education & Teacher Education | 5 Years + | Nil |

Annexure 2: Syllabus Module

| Session | Link |
|------------------|---|
| 2020-2021 | https://kamv.ac.in/dept_catg/1719119724_2020-21%20Edu%20Syllabus%20Module.pdf |



Annexure3: CO, PO.

Link for CO, PO is https://kamv.ac.in/dept_catg/1719984428_2020-2021%20Plan%20of%20Action%20final.pdf

Annexure 4: Result Analysis of 2020-2021 Session-

| Name of the Course/programme | Total No. of Students Appeared | 1st Class | 2nd Class | P. Div. | SNC | No of Students Passed | Pass Percentage |
|---|--------------------------------|-----------|-----------|---------|-----|-----------------------|-----------------|
| U.G. 1 st Semester Programme | 04 | 00 | 04 | 00 | 00 | 04 | 100% |
| U.G. 2 nd Semester Programme | 04 | 01 | 02 | 01 | 00 | 04 | 100% |
| U.G. 3 rd Semester Programme | 05 | 00 | 05 | 00 | 00 | 05 | 100% |
| U.G. 4 th Semester Programme | 05 | 00 | 05 | 00 | 00 | 05 | 100% |
| U.G. 5 th Semester Programme | 05 | 00 | 05 | 00 | 00 | 05 | 100% |
| U.G. 6 th Semester Programme | 05 | 00 | 05 | 00 | 00 | 05 | 100% |